

807 Conference Center

Meeting Room Rates 2010

CONFERENCE ROOMS

Two Rivers Conference Room (room size 60x90)

*** \$500.00 Full Day**

Classroom Seating (100 people) (25 rectangle tables)

Banquet Seating (120 people) (20 round tables)

Theater Seating (225 people)

(rental rate based on standard usage. Special events like concerts and weddings are \$800.00)

Canal Room(room size 25x60)

*** \$200.00 Full Day**

Classroom Seating (40 people) (10 rectangle tables)

\$100.00 Half Day

Banquet Seating (50 people) (10 round tables)

Theater Seating (80)

CLASSROOMS

Ottawa Room (room size 60x30)

*** \$100.00 Full Day**

Classroom Seating (40 people) (10 rectangle Tables)

\$75.00 Half Day

Banquet Seating (50 people) (10 round Tables)

Theater Seating (80 people)

Wallace Room (room size 20x16)

\$50.00 Full Day

Classroom Seating (10 people) (1 rectangle Table)

\$25.00 Half Day

Theater Seating (20 people)

Boyce Room (room size 20x16)

\$50.00 Full Day

Classroom Seating (10 people) (1 rectangle Table)

\$25.00 Half Day

Theater Seating (20 people)

Caton Room (room size 20x16)	\$50.00	Full Day
Classroom Seating (10 people) (1 rectangle Table)	\$25.00	Half Day
Theater Seating (20 people)		

Board Room **\$275.00 Full Day**

The Lincoln Board Room offers a beautiful large board table that seats twenty people. This room is equipped with all of the technical support that you need to conduct your professional meetings.

Note: All room dimensions are approximate.

Extras

Audio and Video Technician	\$25.00/hr
Projector	\$65.00
Sound System	\$50.00
Lavaliere Microphone	\$20.00
Handheld Cordless Microphone	\$30.00
TV/VCR or DVD	\$20.00
Standard Flip Chart w/ markers	\$15.00 ea.
Post It Flip Chart w/ markers	\$30.00 ea.
White board w/ Markers	\$15.00
Booking fee	\$25.00
* Set Up fee (based on room)	\$35.00